

Tutorial for Reviewers - SITRAER'18

Step 0 - Open the easy chair webpage (available in the email) and log into the system.

Step 1 - Select "subreviewer" as the role of SITRAER'18.

Conference PDFs Preprints News Alerts EasyChair

Welcome to EasyChair!

To view all your roles, click on "All roles".
To access any other EasyChair feature, use the main menu.

new EasyChair Preprints
You can now publish your preprints in EasyChair. Click the **Preprints** menu tab to access the preprint publishing environment. You can either convert one of your recent EasyChair papers to a preprint or create a completely new preprint.
[Click here](#) to access published preprints.

Your recent EasyChair roles are shown in the table below. Click on a role to access it.

Conference	Role
SITRAER'18	subreviewer

Step 2 - Click on the paper that you want to review.

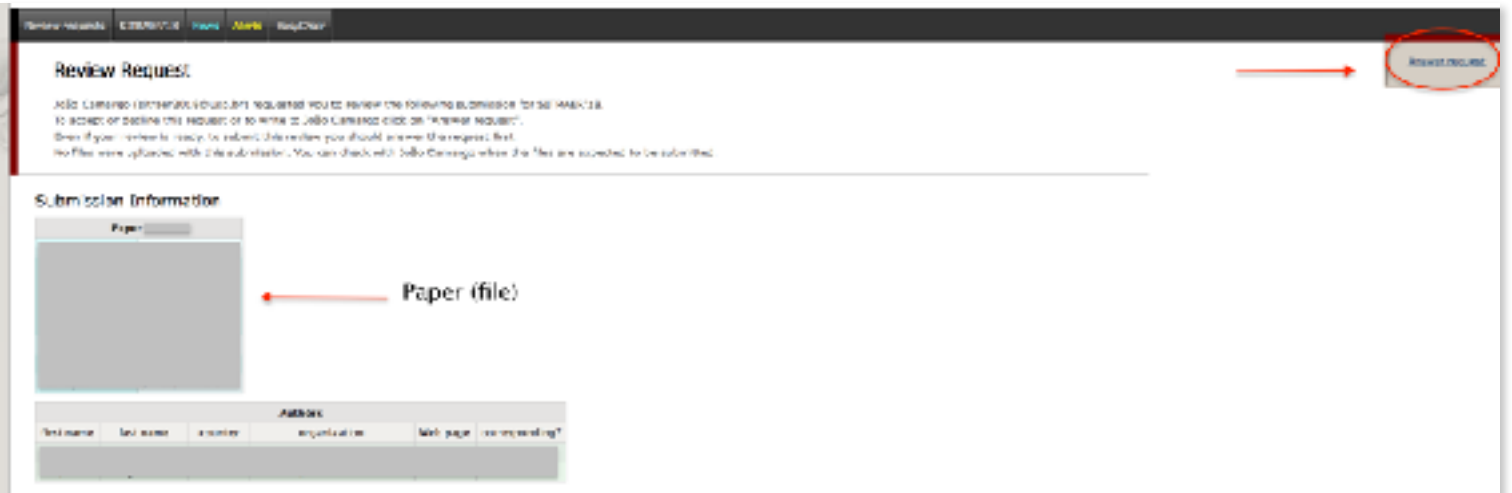
Review requests SITRAER'18 News Alerts EasyChair

My Review Requests for SITRAER'18

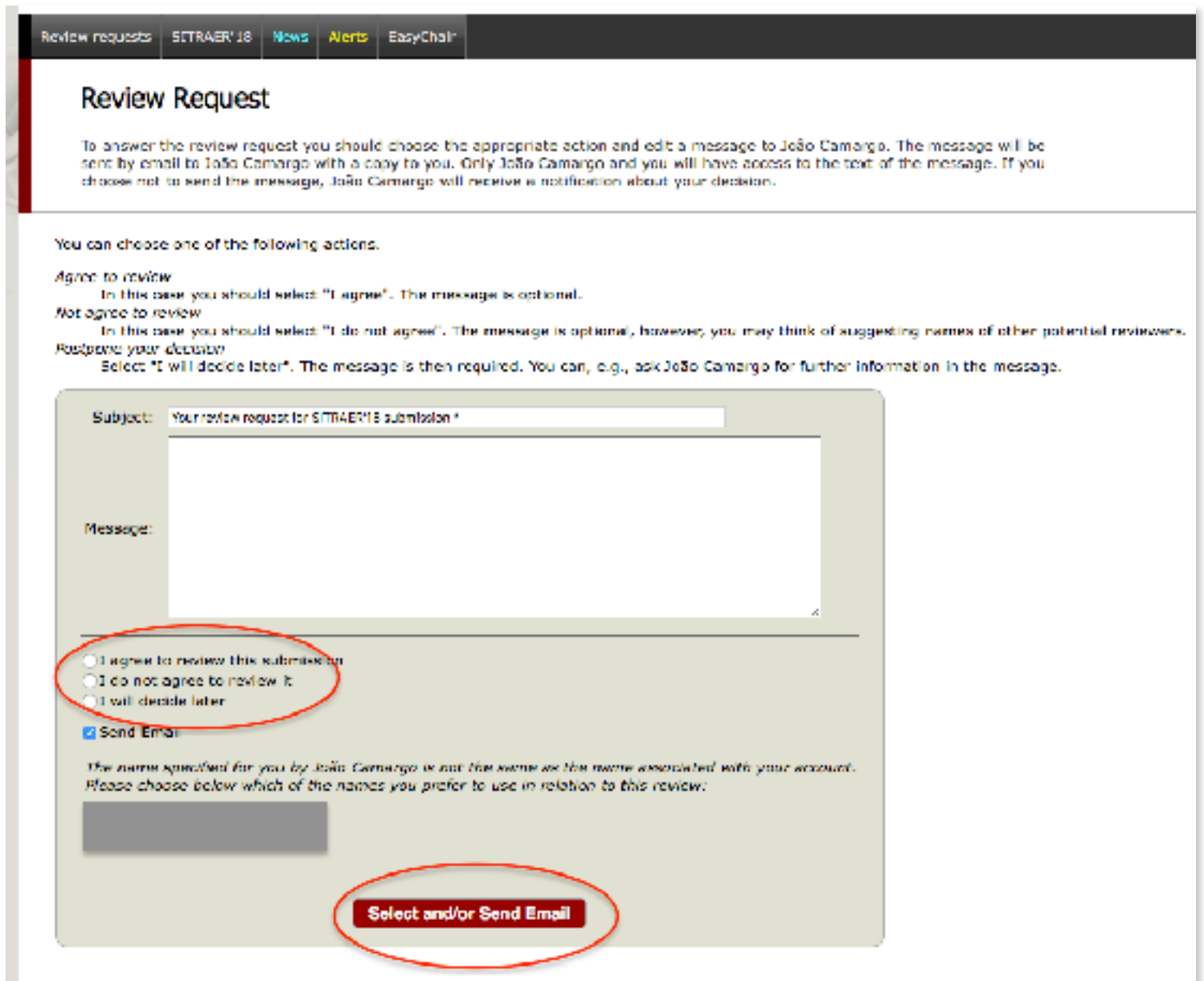
The table below shows all your review requests. To work with a request, click on a submission number.

#	authors	title	PC member
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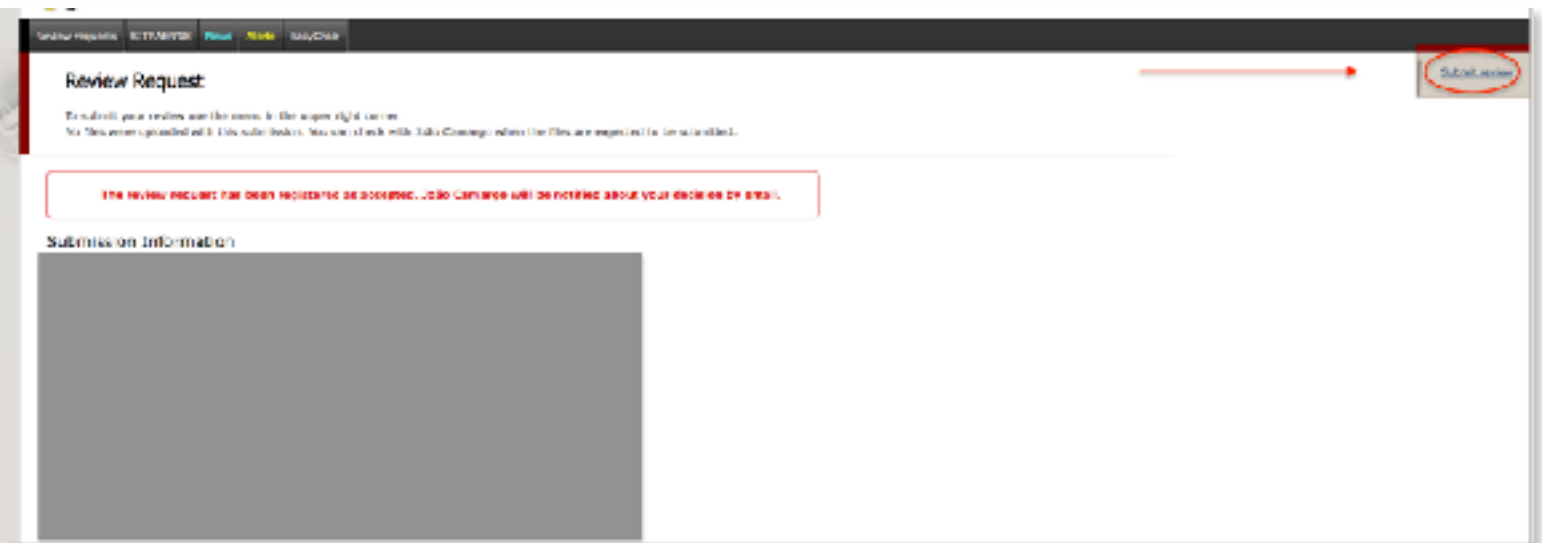
Step 3 - Click on “answer request”. Note that the paper (file) is also available in this webpage.



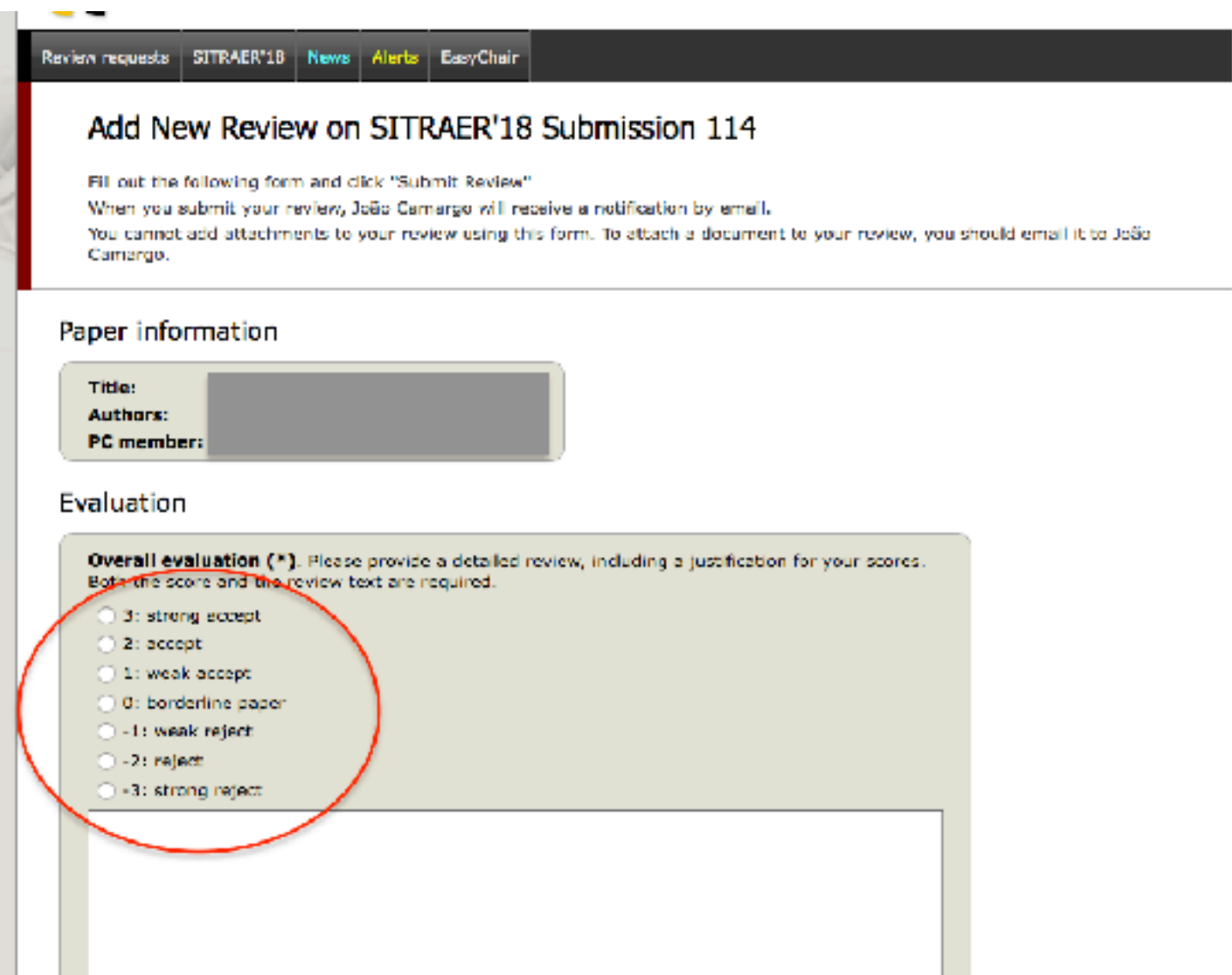
Step 4 - Send your answer regarding the review invitation.



Step 5 - Once the review is finished, click on “submit review”.



Step 6 - Finally, provide the information asked and submit the review.



Reviewer's confidence (*).

- 5: (expert)
- 4: (high)
- 3: (medium)
- 2: (low)
- 1: (none)

Confidential remarks for the program committee. If you wish to add any remarks intended only for PC members please write them below. These remarks will only be seen by the PC members having access to reviews for this submission. They will not be sent to the authors. This field is optional.

Submit review